

<b>Background Papers</b>	Draft discretionary policy.	<b>Public Report:</b> yes
		<b>Key Decision:</b> yes
<b>Financial Implications</b>	£21663.68 of funding allocated by Government to award at £500 per discretionary claim.	
	<b>Signed off by the Section 151 Officer:</b> Yes/no	
<b>Legal Implications</b>		
	<b>Signed off by the Monitoring Officer:</b> Yes/no	
<b>Staffing and Corporate Implications</b>		
	<b>Signed off by the Head of Paid Service:</b> Yes/no	
<b>Purpose of Report</b>	<b>To present the discretionary track and trace policy for approval under emergency powers.</b>	
<b>Reason for Decision</b>	Customers have become eligible 28 September for payment. The scheme needs to be live by 12 <sup>th</sup> October	
<b>Recommendations</b>	<b>THAT THE HEAD OF PAID SERVICE IN CONSULTATION WITH THE LEADER OF THE COUNCIL ADOPT THE DISCRETIONARY TRACK AND TRACE POLICY UNDER EMERGENCY DECISION MAKING POWERS.</b>	

## 1 BACKGROUND

1.1 Government announced in September in response to the COVID 19 pandemic that some customers, who meet a financial criteria, and are asked to self-isolate under track and trace would be entitled to receive a £500 payment. This scheme has a discretionary element for payments to the self-employed.

1.2 The Council has received a funding allowance of £21,663.68 to administer and award the scheme. This fund has been reserved for the award of the £500 discretionary payments.

1.3 The Leicestershire Revenues and Benefits Partnership have drafted a discretionary scheme, to enable the scheme to become operational on the 12 October 2020.

**2. Decision**

2.1 A decision is immediately required to approve the discretionary policy, to enable any claiming customers to receive the £500 payment, in line with Government instruction.

2.2. Due to the short window between the scheme being announced and the date of operational readiness, the decision must be made using the emergency decision making powers of the Chief Executive.



**REQUEST FOR ITEM TO BE CONSIDERED AT CABINET WHEN NOT INCLUDED ON THE EXECUTIVE DECISION NOTICE**

<b>NAME:</b> <b>Tom Shardlow</b> <b>Head of Customer Service, Corporate Property and Assets</b>		<b>DIRECTORATE:</b>  <b>Housing and Customer Services</b>	
<b>TITLE OF ITEM TO BE CONSIDERED:</b>  <b>Test &amp; Trace - Discretionary Payment Scheme</b>			
<b>DATE OF MEETING FOR ITEM TO BE CONSIDERED:</b>  <b>N/A Decision to be made using emergency powers.</b>			
<b>KEY DECISION:</b> A 'Key Decision' means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee in connection with the discharge of a function which is the responsibility of the Cabinet which is likely to: <ul style="list-style-type: none"> <li>(a) result in the Council incurring expenditure which is, or the making of the savings which are, significant (above £100,000) having regard to the Authority's budget for the service or function to which it relates; or</li> <li>(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the district.</li> </ul>			
<b>IS THE ITEM A KEY DECISION?</b>		<b>Yes</b>	
<b>EXEMPT ITEMS:</b>			

Is the item likely to contain exempt or confidential information?

**No**

Are the background papers likely to contain exempt or confidential information?

**No**

**If you have answered Yes to either of the above, please indicate for what reason and to which paragraph(s) of Schedule 12a of the Local Government Act this relates:**

**EXPLANATION OF WHY THE ITEM WAS NOT INCLUDED ON THE EXECUTIVE DECISION NOTICE ON TIME:**

Government announced the scheme in late September in response to COVID 19 Track and Trace. Customers have become eligible 28 September for payment. The scheme needs to be live by 12<sup>th</sup> October. This has fallen between cabinet dates and affords no time for a normal EDN / decision making route.

**EXPLANATION OF WHY YOU BELIEVE THE ITEM CANNOT WAIT UNTIL THE NEXT SCHEDULED MEETING OF THE CABINET (This wording will be included in the notifications to Members and public):**

Government announced the scheme in late September in response to COVID 19 Track and Trace. Customer have become eligible 28 September for payment. The scheme needs to be live by 12<sup>th</sup> October. This has fallen between cabinet dates and affords no time for a normal EDN / decision making route.

**DATE:**

**9 October 2020**